

Welcome back Erin! [Participant Center](#) | [My Profile](#)

**ZERO**  
PROSTATE CANCER  
RUN/WALK

DONATE LOG OUT MENU

Home Email Progress Personal Page Team Page

Overview

Your Fundraising Progress

\$0.00 I Have Raised \$250.00 My Goal (change) 0% Percent 37 Days Left

What to do next?

Set up your Personal Page  
Customize your Personal Page with a story about why you are raising funds for this cause. Choose an easy-to-remember web address, add photos or video, and turbo-charge your fundraising efforts!

Send email  
Enter new gift

Add Contacts  
View Your Progress  
Edit Personal Page  
Email Team  
View Team Roster  
Manage This Event

Message from Your Team Captain  
You did not set a message for your team. Use the Edit link to leave a message on the Participant Center Home page of your teammates.  
Edit

1. Go to [www.zeroprostatecancerrun.org/YOURCITYNAME](http://www.zeroprostatecancerrun.org/YOURCITYNAME) and log in using the Username and Password you set up when you registered your team.
2. When you log in, you should see your Participant Center pop up. The Participant Center will give you access to your team page, your personal page and detail your team's fundraising progress. WE suggest editing your personal and team pages to share a little bit about your journey to ZERO and why you are participating in the race.
3. The Participant Center also lets you send pre-written emails to your contacts. There are messages prepared for recruiting team members, asking for donations and a blank template you can use to thank donors. Select "Email" at the top of the Participant Center to access these messages.

4. Select which email template you would like to use. For this example, I'm going to select "Recruiting" which you can use to ask friends and family to join your team.
5. Once you've selected the email template you would like to use, click "Next" at the bottom of the page.

National Homepage - ZERC x Participant Center - ZERO x Erin

Blackbaud, Inc. [US] https://secure3.convio.net/zero/site/SPageNavigator/RunWalk16\_PC?pc2\_page=center&fr\_id=1081

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### Compose Message

✓ Configure ② Compose ③ Set Recipients ④ Preview & Send

Subject: Join My Team

Include personalized greeting (What's this?)

Font family Font size

**B** *I* U ABC [List Icons]

Dear Friends and Family,

I want to make a difference for the more than 220,000 men and families who will face a prostate cancer diagnosis this year. I'm participating in the ZERO Prostate Cancer Run/Walk to help save lives and keep families together. Will you consider joining my team to help fund tomorrow's treatments, today?

One in seven fathers, sons, husbands, brothers, partners, and friends will be diagnosed with prostate cancer. Join my team to fund cutting-edge research and programs and services for men and families in our local community who are impacted by prostate cancer.

If you are unable to join my team, please make a donation today!

ZERO - The End of Prostate Cancer is a federal 501(c)3 nonprofit organization and recognized as a Wise Giving Charity by the Better Business Bureau.

Sincerely,  
[INSERT YOUR NAME HERE]

Current layout: Run/Walk 2016 - Donation/PC Autoresponder

Save as draft Save as template Preview **Next**

### Compose

Drafts

Sent

Contacts

0

- Next, you will compose your message. There will be a pre-written message there for you that is ready to go 😊 You can also personalize it as much as you would like by typing your own message into the text box. Once again, click "Next" at the bottom of the page once you're done.

Compose Message

✓ Configure → ✓ Compose → ③ Set Recipients → ④ Preview & Send

Add Contact Import Contacts

Available Contacts

Contacts Search

| Name  | Email |
|---|-------|
| <input type="checkbox"/> Jane Doe             |       |
| <input type="checkbox"/> Joe Smith            |       |
| <input type="checkbox"/> John Kelly           |       |
| <input checked="" type="checkbox"/> Lea Kelly |       |
| <input type="checkbox"/> Sue and Jim ...      |       |
| <input type="checkbox"/> Eric Oganesian       |       |

Recipient List

| Name      | Email | Actions |
|-----------|-------|---------|
| Lea Kelly |       | Edit X  |

Compose

Drafts

Sent

Contacts

0

7. On this screen, you will add email contacts of the friends and family you would like to receive your message. Click, "Add Contact" to add emails. Once you add a contact, they will remain in your contact list at the left. To send them the email, click the check next to the name and it will move into your "Recipient List" at the right. Everyone on the "Recipient List" will receive the email. Once again, click "Next" to move onto the final step.

National Homepage - ZERO x Participant Center - ZERO x

Blackbaud, Inc. [US] [https://secure3.convio.net/zero/site/SPageNavigator/RunWalk16\\_PC?pc2\\_page=center&fr\\_id=1081](https://secure3.convio.net/zero/site/SPageNavigator/RunWalk16_PC?pc2_page=center&fr_id=1081)

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### Compose Message

✓ Configure ✓ Compose ✓ Set Recipients ④ Preview & Send

Join My Team

**ZERO**  
PROSTATE CANCER  
RUN/WALK

GO TO WEBSITE







Compose

Drafts

Sent

Contacts

0    

8. That's it! You're done! On this screen you will preview the message you put together and send it out to your contacts. Don't forget to schedule and send some follow up messages to your friends and family – people need reminders! 😊